



Norfolk County Archives
Schedule of Fees

Photocopying, Scanning and Printing

Paper Copies – Black and White	\$0.60 per page
Paper Copies – Colour	\$0.60 per page
Document Scanning	\$0.50 per page
Compact Disks	\$10.00 each
USB Drives	\$10.00 each

Long Distance Research Services \$40.00 per hour

Note: There is no charge for in-person reference services

Digital Images

Digital Image Files	\$5.00 per image
Digital Image Files for Publication Purposes	\$20.00 per image
Image Scanning	\$5.00 per scan
Postage / Shipping	Actual Cost

- HST is extra on all fees.
- Fees may be required in advance payable to Norfolk County.
- Fee estimates will be provided for research services requests and any other service over \$20.00.
- All fees subject to HST where applicable.